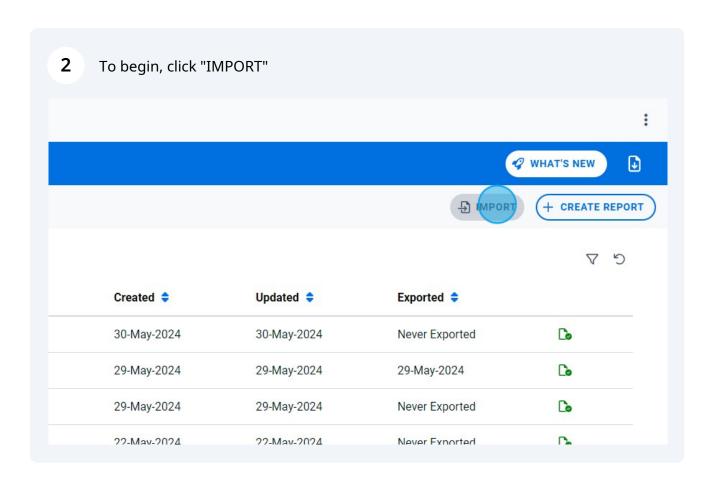
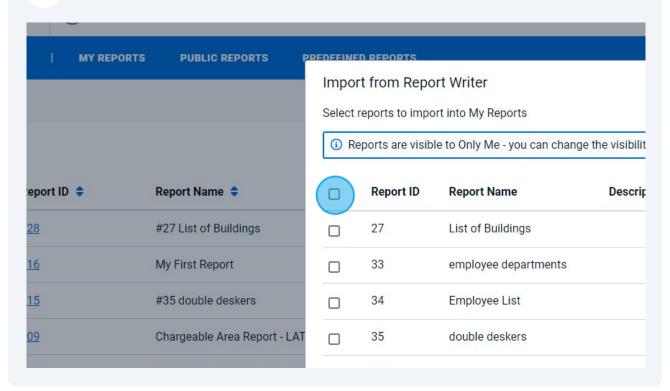
## **Importing Reports From Old Report Writer**

If you have any reports in old Report Writer you can import them into the new 1 Reporting Module **WebCoRE** PREDEFINED REPORTS WHAT'S NEW MY REPORTS PUBLIC REPORTS H IMPORT + CREATI Report ID \$ Report Name \$ Visible to \$ Created \$ Updated \$ Exported \$ Author \$ #27 List of Buildings 30-May-2024 Jamie Thorley 2a Only me 30-May-2024 Never Exported Co 128 My First Report Jamie Thorley Only me 29-May-2024 Co 29-May-2024 29-May-2024 116 2a Only me 29-May-2024 29-May-2024 Never Exported 109 Chargeable Area Report - LATAM 2a Only me 22-May-2024 Never Exported Co 108 Chargeable Area Report - NAM Jamie Thorley 2a Only me 22-May-2024 22-May-2024 Never Exported Co Co Chargeable Area Report - EMEA 2a Only me 22-May-2024 Never Exported 107 Jamie Thorley 22-May-2024 Chargeable Area Report - APAC Co 2a Only me 22-May-2024 Never Exported 106 Jamie Thorley 22-May-2024 Co 105 Employee List Jamie Thorley 2a Only me 22-May-2024 22-May-2024 Never Exported Building List 2a Only me 22-May-2024 22-May-2024 22-May-2024 Co 20 Rows © The Changing We



From here, you can select all of your reports



Or individually select reports.

Report ID 💠	Report Name 💠	Reports are visible to Only Me - you can change the visibili			
			Report ID	Report Name	Descri
<u>28</u>	#27 List of Buildings		27	List of Buildings	
<u>16</u>	My First Report		33	employee departments	
<u>15</u>	#35 double deskers		34	Employee List	
09	Chargeable Area Report - LAT		35	double deskers	
08	Chargeable Area Report - NAI		36		
07	Chargeable Area Report - EMI		37		
<u>06</u>	Chargeable Area Report - APA		42		

